

**JawaharLalNehru Govt. Engineering College
Sundernagar, Distt. Mandi (HP)-175810**

**MINUTES OF THE MEETING REGARDING TEQIP III HELD WITH
HODs/OICs/JC(F&A)/SPO/DEAN ACADEMICS ON 05.05.2017 AT
12.30 AM**

A meeting with all the HOD's/OIC's/JC(F&A)/SPO/DEAN ACADEMICS was held in the office chamber of the Director, JNGEC, Sundernagar on 05.05.2017 at 12.30 AM. The following were present in the meeting:

1. Er. Amitesh Sharma. OIC, Mech. Engg.
2. Er.Mridul Sharma, AP ME
3. Ms Champa Verma, AP (AS&H)
4. Er.Priya Jaswal, AP Textile Engg.
5. Er. Nitasha Bisht, OIC, ECE Deptt.
6. Dr. Ritesh Kaundal, Dean Academic
7. Ms Madhu Sharma, AP CE
8. Er. Shashi Gurung, OIC, Computer Engg.
9. Sh.Gurmeet Singh, JC(F&A)
10. Sh.S.D.Negi, Supdt. Grade-I
11. Sh.Tara Chand, DA TEQIP-II

At the very outset the Director/Principal welcomed all the members and thereafter the following points were discussed and decided as under:

TEQIP-III Project:

- It was apprised to the all present that an email dated 2nd May, 2017 has been received from Sh.N.S.Agnihotri, Consultant (Finance) of NPIU, EDCIL House, 4th Floor, Sector 18-A. NOIDA vide which it has been conveyed that the Action Plan of the activities under TEQIP-III for the FY 2017-18 may be submitted on the prescribed proforma in conformity with the IDPs already submitted for TEQIP-III project.
- It was informed by the Director that the Action Plan is to be submitted to the NPIU by 8th of May, 2017 so that the funds are released. The funds for the FY 2017-18 shall be released by the NPIU on quarterly basis and the same are to be utilized by the end of quarter for which the same has been allocated.
- It was decided that a standard format/guidelines shall be developed by the Coordinator TEQIP-III and SPO which shall be circulated to all the

HODs/OICs/faculty so that the pre-requisite of the purchases under TEQIP-III are followed in letter and spirit and uniformity is maintained for the purchases by all the Departments. It was decided that the courses/conferences/workshops may be arranged in the first quarter of TEQIP-III for the benefit of faculty as well as students.

Updating of News on website:

The Director informed that the cuttings of the news papers regarding news related to the college are not being provided by the Librarian. The Chairman Library Committee was informed that these cuttings must be invariably provided so that the same are uploaded on the college website.

Departmental Websites and Bio-data of faculty:

The Director emphasized that the Bio-data of each faculty should be authenticated and duly signed by the faculty and also the departmental website is created by each Department so that the bio-data of faculty is uploaded on these websites.

Remedial classes:


It was also decided that the remedial classes for the weaker students shall arranged in consultation with the Time-table Incharge and faculty.

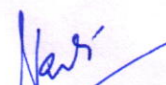
The meeting ended with a vote of thanks to the Chair.

Endst. No. GEC/SNR/TEQIP-II/2016-2372-2380

Copy to:

1. All HODs/OICs/Dean SWF & Academics/Librarian for information and circulation amongst faculty/staff of their respective departments for necessary compliance.
2. The above named officers (By Name) for information and necessary action.
3. PA to Director.


Director/Principal
Dated: 15.5.17


Director/Principal